

HAXBY TOWN COUNCIL

The Memorial Hall, The Village, Haxby YO32 3HT

**Minutes of a meeting of Haxby Town Council held on Monday 9 June 2025 at 7.30pm
in the Oaken Grove Youth and Community Centre, Haxby.**

Present: Cllr R. Pearson - Chair
Cllr G. Cockburn
Cllr C. Cooper
Cllr I. Cuthbertson
Cllr T. Fisher
Cllr C. Layfield
Cllr J. Secker
Cllr G. Stow
Cllr I. Thompson

Also present: Alan Draper (town clerk).

34/2025 Apologies for absence

RESOLVED that apologies and the reason(s) for absence were received and accepted from:

- Cllr I. Craven
- Cllr C. Hogg
- Cllr E. Pearson
- Cllr T. Richardson

35/2025 Chairman's welcome

The chair welcomed everyone to the meeting.

36/2025 Declarations of interest

Cllr R. Pearson declared a pecuniary interest in agenda item 14 (Payments – June 2025).

37/2025 Public question time and participation

No members of the public were present.

38/2025 Minutes – annual council meeting

RESOLVED to approve and accept the minutes of the annual council meeting held on 19 May 2025.

39/2025 Minutes – committee meetings

RESOLVED to accept the minutes and confirm the recommendations therein of the following committee meetings:

- Planning Committee – 12 May 2025
- Amenities Committee – 12 May 2025
- Events Committee – 19 May 2025

40/2025 Carnival 2025 – charities

RESOLVED that the beneficiary charities for this year's carnival are St. Leonard's Hospice, Age Concern and Shine 21.

41/2025 Speed cameras - volunteers

RESOLVED:

- That Cllr A. Hollyer be asked to provide the requisite training for volunteers to use the mobile speed camera.
- That Cllrs Cockburn, Cuthbertson, Fisher, Layfield, (R) Pearson and Secker have volunteered to use the mobile speed camera.

42/2025 ID cards – councillors

RESOLVED that ID cards be procured for all councillors.

43/2025 General privacy notice

RESOLVED to approve and adopt the general privacy notice.

44/2025 Pavilion at Ethel Ward playing field

RESOLVED that:

- The public consultation is ongoing.
- A public meeting be held on 16 June 2025.
- Information will be available at this year's carnival.

45/2025 Memorial Hall – clock repair

RESOLVED to accept the quote from Hills Tower Clocks to repair the clock at the Memorial Hall.

46/2025 Bus services

RESOLVED to query the changes to the no. 13 bus service with the bus company, City of York Council and the North Yorkshire Mayor.

47/2025 Payments – June 2025

Having declared a pecuniary interest, Cllr R. Pearson took no part in this item and as such Cllr G. Cockburn assumed the chair.

RESOLVED that the payments for June 2025 be approved.

Cllr R. Pearson resumed the chair at this juncture.

48/2025 Asset register

RESOLVED to approve and adopt the asset register.

49/2025 Internal controls and internal audit

RESOLVED that:

- Having been reviewed, the efficacy of the council's internal controls be confirmed and approved.
- The AGAR internal audit report for the year ended 31 March 2025 be received.
- The internal audit report be referred to the Finance Committee to further review the (non-material) recommendations and report back to the full council
- The appointment of the council's internal auditor for 2025-26 be deferred, pending the receipt of a formal quote.
- The scope of internal audit be in accordance with the AGAR and Proper Practises.

50/2025 Annual governance statement 2024-25

RESOLVED that the annual governance statement for the year ended 31 March 2025 be approved.

51/2025 Annual accounting statements 2024-25

RESOLVED that the annual accounting statements for the year ended 31 March 2025 be approved.

52/2025 Churches, Charities and Local Authorities (CCLA) - investment

RESOLVED that further to minute no. 226/24, due to the current legal action against the council and the associated cost, this item be deferred and reviewed again in six months' time.

53/2025 Exclusion of public and press

RESOLVED that in view of the confidential nature of the business to be transacted it is in the public interest that the press and public be excluded and that they are instructed to withdraw.

COUNCIL IN PRIVATE SESSION

54/2025 Legal proceedings

The town clerk provided an update on the legal proceedings.

RESOLVED that:

- The claim against the council continue to be defended.
- The advice of Eversheds LLP be taken on this matter and that they be instructed accordingly.

55/2025 Date of next meeting

RESOLVED that the next meeting of full council will be held on Monday 14 July 2025 at 7.30pm.

The meeting closed at 8.25pm.

Signed Date

Chairman