

HAXBY TOWN COUNCIL AND WIGGINTON PARISH COUNCIL

AGENDA HAXBY AND WIGGINTON CEMETERY COMMITTEE MEETING

23rd June 2025

Dear Councillor,

You are hereby summoned to attend a meeting of the Haxby and Wigginton Cemetery Committee to be held on Monday 30 June at 7:15pm in the Oaken Grove Community Centre, Haxby.

Yours faithfully,

Jane Grant

Jane Grant
Cemetery Clerk
Haxby and Wigginton Cemetery Committee

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal committee meeting, though not, under current legislation, of the public participation session, as that is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

1. Election of chairman

To elect the chairman of the committee for the 2025-26 year.

2. Apologies for absence

Members are asked to receive apologies for absence for this meeting and to approve the reason(s) for absence.

3. Chairman's welcome

The Chairman will welcome councillors and residents to the meeting.

4. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

5. Public question time and participation

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the cemetery itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of cemetery committee policy or practice and not relate to the individual affairs of either the questioner or any other named person.

6. Election of vice-chairman

To elect the vice-chairman of the committee for the 2025-26 year.

7. Committee membership

To confirm the membership of the committee, as determined by the respective, constituent councils.

8. Minutes

To approve the minutes of the Haxby and Wigginton Cemetery Committee meeting held on 24 March 2025.

9. Plot 31

To consider the following requests:

- a) decoration of graves in a more ornate style
- b) Exclusive Rights of Burial details for 2x already pre-purchased graves

10. Recent burials / interments

To receive an update on recent burials/interments.

11. Financial matters

To consider the following:

- a) To receive the internal auditor's report
- b) To receive the statement of accounts
- c) Monies owed to Haxby Town Council for Q3 & Q4
- d) Payments since March meeting
- e) Payments for approval

12. Trees

To consider the following:

- a) Quotes received following up City of York Council Tree Report
- b) Request to trim trees/reduce crowns on main path through newer section of cemetery

13. Reservations

To consider the following:

- a) The pre-purchase of graves
- b) A request to scatter ashes on an existing burial grave P11, G47

14. Cemetery Safety & Maintenance

To receive an update on the following:

- a) Sunken graves
- b) Drainage
- c) Unsafe Headstone P6, G52
- d) Soil Tip
- e) Signage

15. Training Courses

To receive an update on future/attended training courses.

16. Rules and Regulations

To receive an update on reviewing the existing rules and regulations

17. Exclusion of public and press

Due to the confidential nature of the business to be transacted, it is advisable and in the public interest that the public and press be excluded and that they are instructed to withdraw.

18. Cemetery Clerks Hours

To review the current working hours.

19. Next meeting

To confirm the date of the next committee meeting.