

Haxby and Wigginton Joint Cemetery Committee

Minutes of a meeting of Haxby and Wigginton Joint Cemetery Committee held on 20 January 2025 at 7.15pm in the Oaken Grove Community Centre.

In attendance: Cllrs Ruth Pearson (chairman), Tony Fisher, Peter Lakey, Linda Pepper, Alan Draper (Haxby town clerk) and Jane Grant (cemetery clerk).

C55 Apologies for absence

Apologies for absence were received from Cllrs J. Gates and C. Hogg.

RESOLVED to accept and approve the respective apologies and reasons for absence.

C56 Chairman's welcome

The chairman welcomed everyone to the meeting.

C57 New committee member

The new committee member was unable to attend.

C58 Declarations of interest

No declarations were made other than those already declared in members' respective register of interests.

C59 Public question time and participation

The committee members from Wigginton Parish Council raised concerns regarding the revised planning application for the proposed housing development to the north of Haxby in that there is no provision for an extension to the cemetery.

C60 Minutes

RESOLVED to approve the minutes of the previous committee meeting held on 21 October 2024.

C61 Pest control

The cemetery clerk reported that 13 moles have been caught and that the problem has for now been resolved.

RESOLVED to accept and approve the cemetery clerk's report.

C62 Recent burials / interments

The cemetery clerk reported that in the period 1 July 2024 to 30 September 2024 there were eight interments consisting of four burials and four cremations.

RESOLVED to accept and approve the cemetery clerk's report.

C63 Financial matters

a) Quotes for path

The cemetery clerk reported on the quotes obtained to re-lay the path.

RESOLVED that:

- The cemetery clerk's report be accepted and approved.
- The cemetery clerk be authorised to conduct a tender process.
- The paths to be constructed of tarmac.

- The path to be included in the tender is the main concrete path from the Moor Lane entrance up to where it meets the new part of the cemetery.
- The tender process to include submissions whereby the crushed concrete (from the existing paths) be used:
 - As part of the new paths.
 - Taken away off site.

b) Payments made by the cemetery clerk

RESOLVED that the payments made by the cemetery clerk since the last meeting be approved and reaffirmed.

c) Payments to authorise

RESOLVED to authorise and approve the payments.

d) Bank checks by councillors

RESOLVED that Cllrs T. Fisher and L. Pepper be authorised to conduct routine checks on the cemetery's bank accounts.

e) HTC Finance Committee request for interest on monies paid by HTC on behalf of HWCC

RESOLVED to authorise a payment of £500 to Haxby Town Council in lieu of interest.

f) Monies owed to HTC for Q1 and Q2

RESOLVED to authorise the repayment of £26,441.10 to Haxby Town Council.

C64 Reservations

a) Pre-purchase of graves

RESOLVED that the current prohibition of the pre-purchase of graves remain in place but with a review to be held at the next meeting.

b) Request to buy back two graves and purchase of two new graves

RESOLVED that the request to buy back two graves and purchase two new graves be approved due to the exceptional circumstances.

c) Request for interment of cremated remains for a non-resident

RESOLVED that the requester (i.e. resident) purchase the grave.

C65 Bench requests

a) New bench request P34

RESOLVED that the request be approved.

b) Re-fitting bench 9

RESOLVED that the request be approved and that the cemetery clerk be authorised to arrange the work up to a maximum cost of £1,000 (VAT exc.).

C66 Tree inspection report

RESOLVED to approve the following actions in respect of the four priority trees concerned:

- i) Remove and replace.
- ii) Pollard.
- iii) Remove and replace.
- iv) Pollard.

RESOLVED that the remaining trees be reviewed at the next meeting.

C67 Notice board

a) New notice board

RESOLVED that:

- A new notice board be procured up to a maximum cost of £750 (VAT exc.) and that the cemetery clerk be authorised to select the model/type.

b) Request from JW Myers

RESOLVED that the request be declined but they be allowed to use the cemetery's notice board.

C68 Topple testing training

RESOLVED that the cemetery clerk and the committee chair attend topple testing training on 3/4/25.

C69 Drainage

RESOLVED that:

- Abbots be authorised to conduct tests.
- A groundworks/drainage test be procured.
- Advice be sought from ICCM.

C70 Garden of Remembrance

RESOLVED that:

- Advice be sought from ICCM regarding the regulations.
- The garden to remain closed to new requests, pending receipt of the ICCM advice.

C71 Exclusion of public and press

RESOLVED that in view of the confidential nature of the business to be transacted it is in the public interest that the press and public be excluded and that they are instructed to withdraw.

COMMITTEE IN PRIVATE SESSION

C72 Temporary hours increase

RESOLVED that the hours increase be approved for a period of six months.

C73 Next meeting

RESOLVED that the committee will next meet on Monday 24 March 2025 at 7.15pm in the Oaken Grove Community Centre.

The meeting closed at 8.55pm.

Signed.....

Date.....

Chairman