

HAXBY TOWN COUNCIL

The Memorial Hall, The Village, Haxby YO32 3HT

Minutes of a meeting of the Staffing Committee held on Wednesday 1 May 2024 at 5pm in the council office, Memorial Hall, Haxby.

Present: Cllr. R. Pearson – Chairman
Cllr. G. Cockburn
Cllr I. Thompson

Also present: Alan Draper (town clerk)

S31/2023 Apologies for absence

RESOLVED that apologies and the reason for absence were received and accepted from Cllr E. Pearson.

S32/2023 Chairman's welcome

The chairman welcomed councillors to the meeting.

S33/2023 Declarations of interest

RESOLVED to note there were no declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

S34/2023 Public question time and participation

No members of the public were present.

S35/2023 Minutes of the previous meeting

RESOLVED to approve and accept the minutes of the Staffing Committee meeting held on 11 December 2023.

S36/2023 Exclusion of public and press

RESOLVED that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.

COMMITTEE IN PRIVATE SESSION

S37/2023 Staffing matters

a) Ethical governance improvement plan

RESOLVED that the town clerk be authorised to implement the staffing aspects of the ethical governance improvement plan, as recommended by the monitoring officer at City of York Council in respect of a councillor.

b) New members of staff

The town clerk provided an update on the progress of the new members of staff.

RESOLVED that the town clerk's report be accepted and approved.

c) Training courses and conferences

The town clerk reported on the training received by all members of staff.

RESOLVED that:

- The town clerk's report be accepted and approved.
- The town clerk be authorised to attend the SLCC national conference in October 2024.

d) Other staffing matters

None.

Signed **Date**

Chairman