

HAXBY TOWN COUNCIL

The Memorial Hall, The Village, Haxby YO32 3HT

Minutes of a meeting of the Amenities Committee held on Tuesday 19th September 2023 at 7.00 p.m. in the Haxby Town Council Offices, Haxby Memorial Hall, The Village, Haxby.

Present: Cllr. E. Pearson – Chairman
Cllr. G. Cockburn
Cllr. R Pearson
Cllr. T. Richardson
Cllr. J. Secker

Also present: Anne Wilson Locum Town Clerk

A30/2023 Apologies for absence

RESOLVED to note that there were no receive apologies of absence for this meeting.

A31/2023 Chairman's Welcome

The Chairman welcomed Councillors to the meeting.

A32/2023 Declarations of Interest.

RESOLVED to note that there were no declarations of interest under consideration on this agenda in accordance with The Local Government Act 2000 Part III and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

A33/2023 Public Question Time and Participation

There were no members of the public present.

A34/2023 Minutes

RESOLVED to confirm the minutes of the Amenities Committee held on Monday 24th July 2023.

A35/2023 Ethel Ward Playing Field (EWPF) and Pavilion

RESOLVED to note that Members received the following updates on the following and agreed a way forward where required.

- i) Community works to the pavilion – Members received update on works, pitfalls found and offered help from the Town Council
 - Deep cleaning of the kitchen was taking place
 - Cleaning throughout
- ii) Arrangements to be made for the emptying of the Nursery School space and the removal of their signage

The Locum Town Clerk was asked to contact the nursery and the receivers about the nursery equipment still left in their space as it may be part of proceedings. The Clerk would then let the Chairman know so that a skip could be arranged to empty the space.

- iii) Grass cutting on the EWPF – a complaint have been received from a member of the public associated with the Junior Football Club. They state the cutting of the grass is an annual problem in terms of the length of grass and number of cuts.

The grass cutting contract was coming to an end and in 2024 and a new regime was felt to be needed. The clubs had cut the grass themselves recently but concerns were raised about lack of insurance, risk assessments and damage to the pitches.

The contractors would be contacted asking when they did and do the cuts and the clubs would be told that if they cut the grass then the Town Council would not accept any responsibility for any damage or injury how so ever caused. The club captains would be asked to ensure that they are the only people who, through the Council, ask for additional cuts. The Council would then look at the grass and decide whether additional cuts can be made.

- iv) White lining the football pitches – this is currently not being done or not done by the Town Council. IT is essential that an agreement on the lining of the pitches is made and if necessary a budget identified for the work

Cllr. Richardson offered to take away the white line machine and endeavour to repair. The efficiency of the white liner would then be considered and a way forward agreed. Currently the lines are not being marked.

- v) Leases for the clubs to play on the EWPF and the use of the pavilion

Members are asked to note and confirm the way forward on the following:

- Letters of an intent to allow the sports clubs – the netball club and the football club – to use the site for many years to come has been sent to the two clubs to enable them to apply for funding
- Questionnaires will be sent to the clubs asking questions about their use of the EWPF and the pavilion, the officials, what funds they have, annual income etc and how they would be able to contribute to any maintenance in the future and what are their future needs of the site and the pavilion

- Once a response has been received to the questionnaire, they will be analysed by the Locum Town Clerk and a meeting set up to talk to the clubs individually
- Members were asked to set up a Working Party of three members (no members or officials of the clubs who are Town Councillors should be on the Working Party or represent the clubs should be in the meetings) to meet with the clubs. The outcome will be brought to a future meeting of this committee in private session to enable consideration of new leases to be made.

RESOLVED that Councillors E. Pearson, R. Pearson and G. Cockburn form the Working Party.

A36/2023 Play Equipment Inspections

Members were given an update on the current position on obtaining quotes for the repair and upgrade of the play areas. It was not proving to be easy but the Locum Town Clerk had been to the sites and taken photos for companies now to send to them. One company had offered to come out to Haxby and look at the sites for a fee too.

A37/2023 Allotments

Members acknowledged that the allotments needed a lot of attention, the paperwork brought up to date and the allotment holders contacted.

RESOLVED that Haxby Town Council purchase an allotment software package to help with the management of the administration of the allotments.

RESOLVED that a Working Party be set up made up of Councillor R. Pearson, I. Cuthbertson, Secker and Richardson form a Working Party to look at the allotments and improve their management.

Cllr. E. Pearson agreed to set a date for an initial walk about the allotments to report back to the next meeting of this Committee.

A38/2023 Town Maintenance

- i) **RESOLVED** that Members set up a grass cutting and maintenance Sub-Committee to meet on a bi-monthly basis, noting that a new grass cutting contract needs to be negotiated in time to commence in Spring 2024.
- ii) Members are asked to discuss:
 - Snicketts and their maintenance – adjacent to 87A Greensure Drive – CYC have it clearly stated in planning documents that the snicketts in the estate will become the ownership of the hedgerows on Headland Lane in terms of maintenance by the local council although a number have been acquired by residents. Information on this would be in the North Allerton Archives
 - Maintenance on Hawthorn Avenue and North Lane and landscaping works in the parish and – consideration would again be given to ownership – need to look at maps for all of these matters and it was suggested that the grass cutting and maintenance Sub- Committee to take this on

iii) Any other maintenance matter

- CYC would be asked to supply all the maps they have of the parish, details where the planning and S106 agreements have a bearing on maintenance in the parish
- Numerous parking issues were spoken about in the parish and particularly in The Village. The people who live next to the Red Lion are complaining about the pub parking as their parking is the village green
- Many issues with trees were spoken about and would be covered by the Sub-Committee. The willow at West End Garages have the trees touching the garage and Ashwood Glade trees are very large were mentioned. The CYC Tree Officer would be contacted.

A39/2023 Date of next meeting

RESOLVED to note that the date of the next meeting of the Amenities Committee will be held on Tuesday 17th October 2023.

Signed **Date**

Chairman