

# **HAXBY TOWN COUNCIL**

**The Memorial Hall, The Village, Haxby YO32 3HT**

**Minutes of an Extraordinary Meeting of Haxby Town Council to be held on Monday 26<sup>th</sup> June 2023 at 8.00pm in the Oaken Grove Youth and Community Centre, Haxby.**

**Present:** Cllr. G. Cockburn – Vice-Chairman  
Cllr. I. Craven  
Cllr. I. Cuthbertson  
Cllr. T. Fisher  
Cllr. C. Hogg  
Cllr. E. Pearson  
Cllr. T. Richardson  
Cllr. J. Secker  
Cllr. I. Thompson

**Also present:** Anne Wilson, Locum Town Clerk

## **34/2023 Apologies for absence**

**RESOLVED** to receive apologies of absence for this meeting from:

- Cllr. L. Henley – Personal Reasons
- Cllr. R. Pearson – Pearson Commitment
- Cllr. G. Stow – Personal Reasons

## **35/2023 Chairman's Welcome**

The Chairman welcomed Councillors and residents to the meeting.

## **36/2023 Declarations of Interest.**

**RESOLVED** to note that there were no declarations of interest under consideration on this agenda in accordance with The Local Government Act 2000 Part III and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

## **37/2023 Public Question Time and Participation**

There were no members of the public present.

## **38/2023 Internal Audit**

**RESOLVED** that Members discussed and noted the Internal Audit Report and the recommendations contained therein.

Members took on board the comments and noted that action was, before the audit, being taken on some of the matters raised, and would bring the other matters back to Full Council for further discussion.

Anne Wilson, Locum Town Clerk would be working on the necessary Policy Documents and the new Standing Orders over the summer to bring them back for approval in September.

### **39/2023 End of Year Accounts**

**RESOLVED** that Members confirmed the End of Year Accounts, the Bank Reconciliation, the AGAR Form and Annual Accounts

The Locum Town Clerk read out each point on the Annual Governance Statement and Members agreed or disagreed with each point. Further **RESOLVED** to confirm the Annual Governance Statement.

A vote of thanks was given to Vanessa Voysey for all her hard work in getting the accounts to this stage and ready for the Year End accounts process.

### **40/2023 EWPF Working Party**

Members received an update from the EWPF Sub-Committee about making it into a Working Party. Members noted that a Working Party Meeting still needed an agenda and a minute taker.

**RESOLVED** to note that the Locum Town Clerk was looking into setting up a working party, the calling of meetings and terms of reference for the same.

### **41/2023 Website**

Members received a verbal update from the Chairman about the website and agreed to quotes being obtained for a new website.

Members were asked to note that Councillor e mail addresses are being obtained for all new Members.

### **42/2023 Exclusion of Public and Press**

**RECOMMENDED** That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.

**44/2023 Council Matters**

Members were given an outline of matters relating to the Town Council and Members were asked to agree the way forward.

**RESOLVED** that the Locum Town Clerk and the Chairman take the relevant action as recommended by the Information Commissioners Office, acknowledging the vexatious complaints now being received by the Town Council.

**Signed** ..... **Date** .....

**Chairman**