

Haxby Christmas Celebrations Working Party
Minutes of meeting held at Council Office on the 19th January 2023

Present:

Cllr Ruth Pearson, Caroline Mulholland, Cllr. Jessie Secker, Lesley Beverley,
Mary Crawford

Welcome

Everyone welcomed and thanked for their time

Apologies

None

Actions

See table

Date of next meeting

Friday 2nd February at 2pm in the Council Office.

Signed

Date

NB this list is not exhaustive!

Actions Table:

No	Item	Details	Responsibility of	Status
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1	Help from Town Clerks Paperwork Stall holder forms	Find paperwork from last year. Ask for help from the Town Clerk	Ruth	In train
2	Road traffic	Book Hatton's Road Traffic Management	Ruth	In train
3	First Aid	Book St Johns Ambulance	Lesley	In train
4	Entertainment	Book Generation Groove	Ruth	In train
5	Stage Hire	Three quotes for stage hire required	?	In train
6	Presenters/compere/Lord Mayor	Enquire availability of YO1, Jorvik, York Mix ? Jessie to compere	Jessie/Lesley/Ruth	In train
7	Tea tent	Ask Helen Feetonby re Guides and tea tent	Jessie	In train
8	Advertising	Make advertisements for local newspapers etc. Start advertising. Notify schools. Stall Holders	Mary	In train

9	Food and Drink	To look at providers of food and drink – more needed this year.	Lesley - pizza	In train
10	Safety/hygiene/	Risk Assessments/ Food Hygiene Purple Flag at CYC	All/Ruth	In train
11	Pulleyns Fair	To chase up	Ruth	In train
12	Book Attractions		All	In train
13	Procession		All	In train
14	Finances	Request Ward Grant Request monies from HTC		In train
15	Feedback to HTC –	To compose a statement of proposals to HTC	All	In train