

**Minutes of the meeting of Haxby Town Council held on Monday 13th of June
2022 at the Scout Hut, York Road, Haxby at 7.30pm**

Present: Cllr R Pearson
Cllr M Guilford
Cllr M Harrison
Cllr N Wyatt
Cllr E Pearson

Cllr D Rice
Cllr T Carmichael

Louanna Winch Town Clerk

1. Approve reasons for absence

Proposed by Cllr R Pearson, seconded by Cllr D Rice and **resolved** unanimously to approve Cllr G Cockburn's and Cllr E Shaw's reason for absence.

2. Disclosures of interest

None.

3. Minutes

Proposed by Cllr D Rice, seconded by Cllr T Carmichael with 1 abstention, **resolved** to approve the minutes of the full council meeting held on the 9th of May 2022 and the Annual Town meeting held on the 23rd of May as a true and accurate record.

4. Co – option of Councillors

The Clerk stated that there were three confirmed vacancies in the East and South-West Ward. The Clerk had received confirmation from previous Councillor Caroline Mulholland who was unable to attend the meeting this evening due to work commitments, that she wished to be co-opted to the council.

Proposed by Cllr T Carmichael, seconded by Cllr M Guilford and **resolved** to co-opt Jessie Secker to the East ward.

Proposed by Cllr D Rice, seconded by Cllr E Pearson and **resolved** with 1 vote against to co-opt Caroline Mulholland to the South-West ward.

5. Communications

Proposed by Cllr D Rice, seconded by Cllr M Harrison and **resolved with 1 abstention** to appoint Cllr M Guilford and Cllr T Carmichael to be nominated as substitute members of the City of York Council Standards Committee.

6. Police report

6.1 The Police report was received and noted.

Proposed by Cllr D Rice, seconded by Cllr T Carmichael and **resolved** to invite Wigginton Parish Council to join Haxby Town Council, to request a community meeting with representatives from the North Yorkshire Police Force to discuss the increasing ASB levels and lack of visible and timely

policing in the area. An email should be sent by the Clerk to the Divisional Commander who covers both the Wigginton and Haxby area to request this meeting.

6.2 Proposed by Cllr T Carmichael, seconded by Cllr M Guildford and **resolved** unanimously that the Clerk writes a letter to the management companies of both shopping centres, advising them of the ASB and general untidiness of the areas and ask if CCTV is working and request a response.

7. Finance

7.1 Proposed by Cllr D Rice, seconded by Cllr M Harrison and **resolved** unanimously to approve the cash check and financial statement up to the 31st of April 2022.

7.2 Proposed by Cllr M Guilford, seconded by Cllr M Harrison and **resolved** to delegate responsibility to the Clerk to close the Neighbourhood Plan bank account and transfer the outstanding balance to the Councils main account.

8. AGAR

8.1 Proposed by Cllr D Rice, seconded by Cllr M Harrison and **resolved** unanimously to accept and approve in accordance with the 'Governance and Accountability for Local Councils' (2021),

- the Internal Auditor's Report
- to complete and sign the Annual Return sections 1 (p4) boxes 1- 8 to be ticked, section 2 (p5) The Vice-Chairman as Chairman of the meeting signed and dated the appropriate sections.

8.2 Proposed by Cllr T Carmichael, seconded by Cllr D Rice, **resolved** unanimously to note the Auditors comments re the Council's Asset register.

9. Council Committee

9.1 Proposed by Cllr R Pearson, seconded by Cllr D Rice and **resolved** with one abstention to appoint

- Cllr Mulholland to the Amenities committee and Carnival Sub-Committee
- Cllr Seeker to the Amenities and Carnival Sub-Committee
- Cllr R Pearson onto the Cemetery Committee

NB Circulate the organisational chart to all councillors and website.

9.2 Proposed by Cllr T Carmichael, seconded by Cllr M Harrison and **resolved** unanimously to approve the terms of reference of the Amenities and Planning Committee, with one amendment to each terms of reference.

10. Calendar of meetings

10.1 Proposed by Cllr D Rice, seconded by Cllr M Harrison and **resolved** with 1 abstention and 1 vote against to suspend Standing Order 7a.

10.2 Proposed by Cllr D Rice, seconded by Cllr T Carmichael and **resolved** with 5 votes for and 1 against to approve the Calendar of meetings.

11. To consider matters relating to the Yorkshire Local Councils' branch meetings

Cllr Guilford updated the council on his attendance at the June meeting of the branch. Cllr Guilford has been asked to perform duties from the branch, and they have asked that the council elect him as the 2nd voting member.

Proposed by Cllr D Rice, seconded by Cllr M Harrison and **resolved** with 1 abstention to remove the Clerk as a voting member of the branch and add Cllr Guildford as the second voting member.

The Clerk will update the membership to the YLCA.

12. Council website and ID badges for councillors

Proposed by Cllr R Pearson, seconded by Cllr T Carmichael and **resolved** with 1 abstention to ask all councillors to submit a photo and synopsis for the website, and that the committee information and contact details with hours available.

13. Carnival Update

Cllr R Pearson gave an update to the council on the planning of the event to date.

Proposed by Cllr D Rice, seconded by Cllr M Guilford and **resolved unanimously** to release funds to the Clerk / RFO to the Carnival Sub-Committee as required to underwrite the carnival and that any remaining funds are returned to the general council account.

14. Covid Heroes

Deferred to a future meeting.

15. Promotional Opportunities

Co-option of new councillors

Carnival

Calendar of meetings on the website and to be sent to the City of York council

AGAR

16. To notify the Clerk of any item for future agenda

Covid Heroes

17. Next meeting date

The next meeting date of the full council will be on Monday the 11th of July at 7.30pm.

The meeting closed at 21.25 hours

Chairman.....