

HAXBY TOWN COUNCIL

Council Office, The Memorial Hall, The Village, Haxby, York, YO32 3HT.

Tel: 01904 750378 Email: Clerk@Haxbytowncouncil.gov.uk

You are hereby summoned to attend a meeting of Haxby Town Council 7.30pm on Monday 11th of July 2022, at the Scout Hut, York Road, Haxby YO32 3DY for the purpose of transacting the following business.

Members of the public are welcome to attend and will be given the opportunity to speak regarding an item on the agenda if they wish to do so.

Members of the press and public are entitled by law to attend all meetings of the Council and to record and film the proceedings of those meetings in accordance with the Council's policy on the effective management of recording at Council meetings. However, under the provisions of the Public Bodies (Admissions to Meetings) Act 1960 S1(2), members of the public and the press will be excluded during consideration of business of a confidential nature.

Louanna Winch – Town Clerk

6th July 2022

AGENDA

1. Approve reasons for absence

2. Disclosures of Interest

3. Minutes

To receive and approve the minutes of the meeting of the Full Council held on the 13th of June 2022.

4. Communications

- 4.1** To receive, note and agree to send up to two representatives from the council to the Yorkshire Local Councils Association Joint annual meeting on the 23rd of July in Wetherby.
- 4.2** To receive and note an email received from Amanda Nicholson requesting financial assistance to support children who receive free school meals throughout the summer holiday.
- 4.3** To agree the number of councillors to attend the September YLCA conference in September 2022 due to cost implications.

5. Police Report

To receive and note the Police report and to agree on any actions arising from this.

6. Council committees

To appoint members to committees.

7. Neighbourhood Plan

To receive an update on the progress of the Neighbourhood plan and to agree to any actions arising from this.

8. Barclays Bank

To discuss the impending closure of the Haxby branch of Barclays bank, and to agree to any actions arising from this.

9. Haxby United Charities

9.1 To receive an update from Cllr R Pearson re the Jubilee tea and to agree to any actions arising from this.

9.2 To note that after receiving legal advice, the council is unable to become the sole trustee of the charity, and that new trustees within the community are sought.

9.3 To request that a letter is sent to St Marys Church, Haxby & Wigginton Methodist Church, trustees of the Memorial Hall and Mary Crawford, requesting their assistance in becoming trustees of the charity.

9.4 To nominate a single councillor to become a representative of the council on the charities board.

10. Media and Press releases

Proposal to take up a column in the Haxby Handy Mag – Cllr R Pearson

11. Recommendations from the Standards Committee

To receive, note and agree to the improvement action plan recommended by the Standards Committee on the 22nd of May 2022.

Minimum Requirements

1. Review of the Council's Governance Framework including Standing Orders
2. Training for all Members and Officers on the Code of Conduct. This training should also include Equality and Diversity Training and acceptable communication methods such as appropriate use of email and social media. A record/register of attendance should be maintained for all training sessions. There is an expectation that all Members and Officers will participate in the agreed training programme
3. Training on the role of a Town Councillor to include conflict resolution.
4. Peer Mentoring for Members and Officers to identify and rectify any weakness in their understanding of the Town Council's procedures and the Code.
5. Working group to be convened to develop/review the Member/Officer relations protocol

6. Training and guidance on conflict resolution with a view to improving working relations between elected members and Town Council officers through more effective communication and improved conduct. As part of this process, I would recommend that all parties work together on a Member / Officer protocol that establishes and ingrains agreed parameters.
7. Appointment of an independent mediator to progress mediation where identified by the individuals concerned as necessary to repair a working professional relationship

12. Carnival update

13. Promotional Opportunities

14. To notify the Clerk of any item for future agendas

15. Next meeting date of the Full Council

The next meeting of the Full Council will take place on the 10th of October 2022.